PURC
PUBLIC UTILITIES REGULATORY COMMISSION

REQUEST FOR PROPOSALS

RFP0126002

THE DEVELOPMENT OF ELECTRICITY REGULATORY INSTRUMENTS FOR GRENADA, CARRIACOU AND PETITE MARTINIQUE

4th February 2026

Deadline Extended

NEW DATE: 27th March 2026

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1. Background and Context

The Public Utilities Regulatory Commission (PURC) is established under the Public Utilities Regulatory Commission Act, 2016 (PURCA), as amended, with the mandate to regulate public utilities, currently covering electricity as well as water and sewerage services. Within this mandate, the Commission holds the responsibility of setting standards of performance, approving tariffs, monitoring compliance, and protecting consumer interests, among others.

In accordance with its statutory responsibilities under the PURCA and the Electricity Act, 2016 (as amended), the PURC seeks to strengthen the electricity regulatory framework through the development of modern, transparent, and enforceable regulatory instruments suitable for the state of Grenada. The development of these instruments is intended to support efficient electricity supply, promote investment in the sector, and safeguard consumer interests.

The PURC, therefore, seeks the interest of a qualified consulting firm to assist in the development of the following electricity regulatory instruments:

1. Electricity Standard of Service Regulation;
2. Electricity Regulatory Reporting Framework;
3. Electricity Network License (Transmission and Distribution); and
4. Electricity Generation License.

2. Objectives of the Assignment

The objective of this consultancy is to support PURC in developing electricity-specific regulatory instruments that are consistent with its statutory mandate, aligned with the Electricity Act, and reflective of international best practices.

The specific objectives are to:

i. Establish enforceable electricity service quality standards in accordance with the Electricity Act 2016 (as amended) and other governing regulations for the sector;
ii. Strengthen regulatory monitoring and compliance through structured reporting obligations;
iii. Develop standardized electricity licensing instruments in line with the Electricity Act 2016 (as amended) and other governing regulations for the sector; and
iv. Enhance transparency, accountability, and regulatory certainty in the electricity sector.

3. Scope of Work

The Consulting Firm shall carry out the following tasks, including targeted capacity-building activities to enhance the technical, legal, and regulatory competencies of PURC staff for effective implementation and enforcement of the developed instruments:

3.1 Legal and Regulatory Review

The Consultant shall confirm and apply the correct enabling provisions of the Public Utilities Regulatory Commission Act and the Electricity Act (including all amendments

and subsidiary legislation), along with other regulations related to the sector and ensure that all drafted instruments are legally consistent, enforceable, and suitable for gazetting.

i. Review the Public Utilities Regulatory Commission Act, 2016 (as amended), the Electricity Act, 2016 (as amended), and other related policy and regulations for the sector (draft and promulgated).
ii. Review existing draft electricity licenses, draft grid code, regulatory guidelines, and relevant PURC decisions.
iii. Identify regulatory gaps, overlaps, and inconsistencies.
iv. Conduct knowledge-sharing sessions with PURC staff on identified gaps, best practices, and international regulatory approaches.

3.2 Development of Electricity Standard of Service Regulation

i. Define minimum electricity service standards covering reliability, continuity, customer service, metering, billing, and safety.
ii. Develop Reliability indices (e.g. outage frequency and duration).
iii. Propose monitoring, enforcement, and penalty mechanisms.
iv. Annual performance benchmarking and publication requirements.

3.3 Development of Electricity Regulatory Reporting Framework

i. Design reporting requirements covering technical, operational, financial, and service quality data.
ii. Develop reporting templates, timelines, and data validation procedures.
iii. Prepare electricity regulatory reporting guidelines.
iv. The reporting framework shall clearly indicate how submitted data will be used for tariff reviews, performance monitoring, compliance enforcement, and public disclosure.

3.4 Development of Electricity Network License

i. Develop a standardized license for electricity transmission and distribution for the utility.
ii. Define obligations relating to system reliability, safety, reporting, tariff compliance, and regulatory oversight.
iii. Include enforcement, compliance monitoring, and license amendment provisions.

3.5 Development of Electricity Generation License

i. Develop a standardized electricity generation license.
ii. Define conditions related to capacity, technology, grid interconnection, dispatch, safety, environmental compliance, and reporting.
iii. Include compliance and enforcement provisions.

3.6 Stakeholder Consultation and Validation

i. Support PURC-led stakeholder consultations and validation workshops.
ii. Assist the PURC in responding to comments and or concerns from stakeholders.
iii. Review the stakeholder and PURC feedback and integrate into the final regulatory instruments where deemed necessary.

4. Deliverables and Reporting Requirements

The Consulting firm shall deliver the following outputs:

1. Inception Report
    a. Methodology, work plan, timeline, stakeholder engagement, and capacity-building approach.
2. Legal and Regulatory Review & Gap Analysis Report
    a. Review of applicable laws, regulations, draft licenses, and PURC decisions, including benchmarking and identified gaps.
3. Draft Electricity Standard of Service Regulation
4. Draft Electricity Regulatory Reporting Framework (including templates)
5. Draft Electricity Network License
6. Draft Electricity Generation License
7. Stakeholder Consultation and Capacity-Building Completion Report
    a. Summary of consultations, training sessions, materials delivered, and recommendations for sustainability.
8. Final Regulatory Instruments

All deliverables shall be submitted in editable electronic format and are subject to PURC's approval.

5. Implementation Schedule and Timeline

Phase	Activity	Deliverable	Timeline (months)
1	Inception and Review	Inception Report, Gap Analysis Report	1.5
1.1	PURC's Review	PURC's Approval	0.5
2	Drafting of Regulatory Instruments	Draft Regulations and Licenses	2.5
2.1	PURC's Review	PURC's Comments and Feedback	1.0
3	Review of PURC's comments and feedback	Discussions and Capacity-Building Activities	0.5
4	Stakeholder Consultation	Final response to stakeholders comments	2.5
5	Finalization	Final Regulatory Instruments	0.5

6. Payment Schedule

Milestone	Deliverable	Percentage (%)
1	Approval of Inception Report, Gap Analysis Report	20
2	Submission of Draft Instruments	25
3	Discussions and Capacity Building Activities	15
4	Completion of Stakeholders Consultations	15
5	Approval of Final Instruments	25

7. Proposal Submission and Evaluation

Interested consulting firms shall submit a single proposal setting out their approach to the service requested and associated costs.

Proposals should be submitted via email to office@purc.gd no later than 27th March 2026. Proposals should be addressed to:

Mr. Andrew Millet
Chief Executive Officer
Public Utilities Regulatory Commission (PURC)

The subject of the email should state RFP number (**RFP0126002)** and the name of the consulting firm. Late submissions will not be considered.

The proposal shall include at minimum:

i. A brief understanding of the assignment and the consultant's proposed approach and methodology for carrying out the scope of services;
ii. An indicative work plan and timeline, consistent with the requirements set out in this RFP;
iii. Details of the proposed team and relevant experience in similar assignments, particularly in electricity tariff rate proposals and cost-of-service reviews; and

Proposals will be evaluated on the basis of the consultant's relevant experience, proposed approach, and the reasonableness of the proposed costs.

8. Consultant Qualifications

The Consulting firm shall have:

1. Candidates must have a bachelor's degree from an accredited college or university in law and admission to practice Law
2. At least 10 years of experience in electricity sector regulation development;
3. Demonstrated experience drafting electricity regulations and licenses in developing countries and the Caribbean;
4. Demonstrated experience in conducting gap analysis, specifically identifying legislative, institutional, or regulatory gaps
5. Strong understanding of electricity market structures and regulatory best practices;
6. Must have an understanding of regulatory standards and compliance requirements
7. Excellent analytical, drafting, and stakeholder engagement skills.
8. Excellent communication skills
9. Full proficiency in English, both written and oral

9. Reporting and Institutional Arrangements

The consulting firm shall report to PURC and shall work closely with and communicate through officer(s) designated by the Commission for the purposes of this assignment. The designated officer(s) shall be confirmed at the inception meeting or at such other time as the Commission may determine.

All key deliverables shall be subject to review and approval by PURC.

10. Confidentiality and Ownership of Documents

All documents, data, and outputs produced under this assignment shall remain the property of PURC and shall not be disclosed without prior written consent.

Annex

The following are some key promulgated acts and regulations for the sector:

The Public Utilities Regulatory Commission Act and its amendments

Act-No.-20-of-2016-Public-Utilities-Regulatory-Commission-4.pdf

Act-31-of-2017-Public-Utilities-Regulatory-Commission-Amendment-3.pdf

Act-No.-2-of-2025-Public-Utilities-Regulatory-Commission-Amendment-Act-2025.pdf

The Electricity Act and its amendments

Act-No.-19-of-2016-Electricity-Supply-Act.pdf
Act-33-of-2017-Electricity-Supply-Amendment-1.pdf

The Electricity Tariff Setting Regulation

S.R.O.-20-of-2022-Electricity-Tariff-Setting-Methodology-Regulations-2022-1.pdf

The Electricity Generation Expansion Planning and Competitive Procurement Regulation

S.R.O.-21-of-2022-Electricity-Generation-Expansion-Planning-and-Competitive-Procurement-Regulations-2022.pdf